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20 December 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Summary of Activities for Week of 13-17 December 1954

Personnel

1. [ ] departed for [ ] PCS for assignment as Medical Supply Technician.

2. [ ] detailed to [ ] pending assignment of permanent replacement.

Projects Mounted

1. A meeting was held with the Management Staff in regard their recommendations relative to the Medical Office organization. Interest was expressed in their proposals and action will proceed to establish staffing concepts.

2. The draft regulation entitled "Payment of Costs for Overseas Hospitalization" has been reviewed by the Medical Staff and concurrence obtained. The draft will next be coordinated with the DD/A.

3. The most recent, and presumably final, draft of proposed medical legislation, originated by the DuFlon Committee, has been received unofficially by the Medical Office and an official copy will be forwarded to the Director around the first of the year. Advance review does not indicate significant change from the original proposal and the Medical Office comments will undoubtedly remain the same. The subject will be discussed further with the DD/A at a later date.

4. The Chief, Medical Staff, has personally written a proposed Medical Office Regulation in regard employment and career relationships within the Medical Office and submitted the same for comment, criticism, and recommendation of the Medical Staff.

5. The Medical Officer at [ ] has requested extension of tour until 1954 and approval has been granted. An invitation has been extended to visit Headquarters shortly after the first of the year.

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6. Research pertinent to medical caching is continuing and a two-year burial experiment has been initiated.

7. Consideration is being given to the establishment of "Medical Planning Designations". These would consist of categories of capabilities accomplished incident to routine medical examinations and will provide information to senior officials for the purpose of advance planning.

JOHN R. TIETJEN, M.D.  
Chief, Medical Staff

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